

PTO Agenda
May 17, 2016
3:45 – 4:45 p.m.

1. Approval of April minutes – Beth motioned, Kelly seconded, unanimous vote.
2. Officers' reports
 - a. President
 - i. Thanks to the officers.
 - ii. Thanks to the PTO members.
 - b. Treasurer – Year- end report
 - i. Graduation and Transition snacks are only items left to pay out this school year.
 - ii. Additional funds from Target.
 - iii. Additional donation from Healthy Kid's Walk.
 - iv. Balance is \$3,512.86 before above mentioned additional funds.
 - v. Approval of treasurer's report – Chris motioned, Tammy seconded, unanimous vote.
 - vi. Jessica proposes that we pay the \$500 scholarship this year out of our checking account, invest \$1000 from the budget into a CD for scholarships next year, and when the current CD matures the \$1000 will immediately be deposited back into the PTO checking account.
 1. Approval – Sydney motioned, Tammy seconded, unanimous vote.
 - vii. Healthy Kid's Walk total money earned \$880. Distribution of funds: Expenses \$107, PE - \$500 + 136.50, PTO - \$136.50.
 - c. Financial authority will be transferred from the Vice President (Tamera Sparks) and Treasurer (Jessica Folger) of the 2015-2016 school year to the President (Sydney Dean) serving as the authorized signer, Vice-President (Linda Miller), Secretary (Jill Preston), and Treasurer (Stacy Peterson) of the 2016-2017 school year.
3. Principal's report
 - a. Enrollment is at 202 kids now! There is wait list for all classes except a few spaces left in 6th and 9th grades.
 - b. The school budget looks great as a result.
 - c. Thanks to PTO!

- d. Thanks to Cheryl for stepping up and helping as the President in PTO!
 - e. Thank you for being such a positive group of people!
4. Reports of standing committees
- a. Social – Ice Cream Social committee update
 - i. Culvers will donate bowls, spoons and napkins and enough ice cream for 40 people.
 - ii. Already have a few gift cards to help pay for expenses (\$75).
 - iii. Propose to purchase 2 canopies and weights to hold them down not to exceed \$300. Jen motions, Stacy seconded, unanimous vote.
 - b. Fundraising
 - i. Great year!
 - ii. Fundraising plan will stay the same next year.
 - iii. Linda will make one last run to Morning Fresh to turn in Caps for Cash this year.
 - c. Communications
 - i. 53 members on facebook PGA Learning Coaches page.
5. Reports of Special Committees
- a. Healthy Kids Walk report
 - i. Donations may have been down this year because of the additional fundraising in the Spring. Consider redistributing fundraising next year.
 - ii. Discuss changes to Healthy Kids' Walk during September PTO meeting.
 - 1. Move to the fall to avoid weather issues.
 - 2. Consider other school activities (testing, end of the year activities, etc.) when scheduling it.
 - 3. Add a water station to keep kids hydrated and motivated.
 - 4. Toll booth method for marking off laps to keep the flow moving better.
 - 5. We need Mrs. Spruell!!
6. Unfinished Business
- a. Book Fair update
 - i. Good sales and reviews about the BOGO & \$5 gift certificates.
 - ii. Over 50 books were purchased to add to the school library.

- iii. Teachers each filled out book “wish lists” and families kindly purchased every book on every wish list!
- iv. \$50 worth of reading level support books were purchased and given to Mrs. Bettis.
- v. Final numbers will be reported as soon as they come in.

7. New Business

- a. Select Date for Fall Festival
 - i. Propose October 20th, 2016 – Linda motions, Beth seconded, unanimous vote.
- b. Formation of and charge to Fall Festival Committee
 - i. Volunteers – Tammy, Sydney, Jill, Tamera.
 - ii. Mr. James has Google docs with templates for donation request letters, sign up sheets, etc.
 - iii. Get high school student input to make sure it is fun for all ages.
- c. Transition Ceremony snacks
 - i. 2:30 Tuesday May 24th, transition for Kindergartners, 5th graders and 8th graders but all students K-8 attend.
 - ii. Volunteer to get cookies, set up table, and serve cookies.
 - 1. Linda will get gluten free cookies.
 - 2. Sydney will get the rest of the cookies, lemonade mix and bags of ice.
 - 3. Set up volunteers – Beth, Laura.
 - 4. Server volunteers – Sadie, Laura and Beth.
- d. Cheryl will send out an email in June to let parents know what will be needed for Orientation for the next school year.

8. Announcements

9. Requests for September’s agenda

- a. Fundraising.
- b. Healthy Kid’s Walk.

10. Adjournment @ 4:45 pm